



KOMAINU

Job Description

Job Title:	Custody Operations Analyst
Reports To:	Custody Operations Manager
Location:	Singapore, right to work applicants only

About the Company:

Komainu is the first regulated digital asset custody solution built by institutions for institutions.

Komainu was established as a Joint Venture between Nomura, Ledger and Coinshares to fill a gap in the marketplace and provide regulated entities with a secure and compliant custody service for investment in digital assets. Since then, the trend of financial services firms adopting digital assets has only accelerated, further increasing the need for regulated and institutional-grade infrastructure for digital assets.

To support the rapid growth of the company and to accelerate the institutional adoption of digital assets, Komainu is actively seeking to onboard best-in-class talent globally.

Role Summary:

The Custody team is responsible for managing the digital custody services offering which comprises of transaction processing, monitoring, reporting and operations risk reporting. In the initial stages a high degree of project support and business analysis will be required. As part of an agile team the postholder will be expected to be flexible and to assist across the wider regulatory, legal affairs and cyber-security as directed by his reporting line.

The postholder will work within the Custody team to ensure that Komainu fulfils its obligations both to its clients and its regulator. The postholder will be responsible for ensuring the timely and accurate submission/review of each transaction. There is also a requirement to centrally coordinate, manage and control this process to ensure outstanding exceptions are addressed on a daily basis.



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Duties & Responsibilities:

Ongoing monitoring and control:

- Process and monitor all transactions, client requests and exceptions to ensure they are actively resolved on a daily basis.
- Resolve issues or questions raised by clients or other departments, seeking guidance from Compliance where required.
- Escalate issues and control breakdowns to Custody Manager, Compliance and IT where appropriate.
- Maintain adequate product and process knowledge for transaction processing across all asset classes within Operations. Take active interest in changes to Financial Services industry.
- Support with the delivery of training on the transaction processing system and documenting and maintaining all relevant policies and procedures.

Projects:

- Act as an integral part of the front to back process flow, help identify any control gaps, inefficiencies and recommend appropriate remediation steps.
- Assist IT and Compliance to deliver new and enhanced controls, process efficiencies and client experience.
- In the event of industry change or client requirement, help Identify and engage to ensure that business process and any system changes are tested and implemented in a timely manner.

Undertaking any other such duties as may be reasonably required by the role.

Qualifications, Skills & Experience:

- A graduate in a statistical or analytical degree, ideally sciences, engineering, business, economics or similar and able to demonstrate expertise in statistical analysis, risk assessment and process/workflow design.
- Industry experience in financial services via work placement or similar in one or more of the following: operations would be an advantage: banking, trust or fund services, transaction processing, custody support, clearing and settlements, business analysis or middle office.
- An interest in the field of Fintech/Digital Assets essential.
- Commercially orientated with a good understanding of the economic and social context of the business and financial services in general.
- Ability to communicate concisely and persuasively.
- Proficiency in Microsoft Office



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How to apply:

- Please send an email with your CV and a covering letter to careers@komainu.com.